



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

April 9, 2025 6:15 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:17 p.m.

Present: Roby (Koolyéik) Littlefield (Chair), Yeidikook'áa Dionne Brady-Howard (arrived at 6:21 p.m.), James (Kushxeet) Poulson, Steve Íxt'ík Éesh Johnson, Candace Rutledge, Nicole Fiorino, Karen Lucas, Scott Saline (Assembly Liaison)

Staff: Amy Ainslie, Kim Davis, Ariadne Will

Public: L'duteen Jerrick Hope-Lang, Cindy Stiles, Katelyn Stiles, Anne Pollnow, Rebecca Poulson, Cambria Holmes, Joseph Marks, James Barragan, S. Margaret Spivey-Faulkner, Nirali Desai, Mary Nikaagugei Marks, Caroline Daws, Annika Krafcik

II. APPROVAL OF AGENDA

M/Johnson-S/Rutledge moved to approve the agenda with New Business moved to before Old Business. Motion passed 7-0 by voice vote.

III. APPROVAL OF MINUTES

a. March 10, 2025 Regular Meeting

M/Poulson-S/Johnson moved to approve the March 10, 2025 meeting minutes. Motion passed 7-0 by voice vote.

IV. GUEST &/OR PERSONS TO BE HEARD

Anne Pollnow said that the Sitka Woman's Club was informed it was a recipient of a CLG grant. She also requested the commission advocate to protect resources located in the vicinity of the site of the proposed seaplane base.

Commissioner Lucas asked about the status of the Sea Walk. Staff said they believed the project was set to move forward following Section 106 procedure and follow-up.

V. REPORTS & CORRESPONDENCE

Will informed the commission that Steve Íxt'ík Éesh Johnson had been nominated to the remaining empty seat, and that the commission was now filled. She said that heat

pump building permits pertaining to buildings listed on the National Register of Historic Places would go before the commission unless the panel said otherwise. She also said that she had contacted the state and learned the commission was able to nominate properties to the National Register.

VI. OLD BUSINESS

b. Historic Preservation Plan

Will presented the commission with a summary of public comment from the April 1 input meeting, including rankings of the plan's goals and actions. The commission said it wanted more mention of STA as a partner in the plan and requested staff forward an updated version to STA for review. The commission said it was otherwise pleased with the plan draft presented.

M/Poulson-S/Rutledge moved to forward the Historic Preservation Plan draft—following edits from the April 1 input meeting—to STA for approval and comment within 60 of its receipt by STA. Motion passed 7-0 by voice vote.

c. Memorial and Street Naming Policy

Commissioner Brady-Howard said the subcommittee had not yet met to discuss updates and rewrites to the memorial and street naming policy. The commission clarified that it wanted an overhaul of any existing policy, rather than an edit to what already existed.

Commissioner Johnson directed staff to collect information on the unsubmitted Lincoln Street downtown historic district nomination.

VII. NEW BUSINESS

d. Review and recommendation of deck construction at 300 Baranof Street.

Will introduced a request for recommendation for deck construction at 300 Baranof Street. The applicant was looking to install a door to a backyard area and patio/deck. The commission noted that the building was not a part of a historic district or grouping of historic buildings. No public comment was received.

M/Johnson-S/Poulson moved to recommend approval of the deck construction at 300 Baranof Street. Motion passed 7-0 by voice vote.

e. Discussion of an appeal regarding the demolition permit for a structure at 203 Kaagwaantaan Street

Ainslie provided the commission an update regarding the demolition permit for a structure at 203 Kaagwaantaan Street. In the time since the commission's March 10 meeting, STA had submitted a letter asserting interest in the property because of its history. Ainslie said that after a review of code, it was determined that the letter was not so definitive that the permit could not be issued by the Planning Department. Ainslie said that she had signed the permit on April 4, but due to

apparent interest in an appeal, the permit would not be passed to the Building Department until a 14-day appeal period lapsed on April 18, 2024.

Ainslie said the commission could choose to voice support for the appeal in the form of a letter if desired. She said too that the commission could elect to pass relevant information to STA for the purposes of an appeal. The commission moved on the former but not the latter.

Four members of the public gave comment in support of an appeal by STA.

During discussion, the commission remarked on the short appeals timeline. Ainslie said that STA could file an initial appeal, to be followed up after the lapse of the appeal period with further information.

Commissioners Brady-Howard and Johnson recused themselves from the votes, as they both sat on the STA Tribal Council. Both participated in discussion.

M/Rutledge-S/Lucas moved to recommend Sitka Tribe of Alaska file an appeal of the demolition permit at 203 Kaagwaantaan Street. Motion passed 5-0 by roll call vote.

M/Lucas-S/Rutledge moved to provide a letter to the CBS Municipal Administrator supporting STA's appeal of the demolition permit at 203 Kaagwaantaan Street due to the historical nature of the property. Motion passed 5-0 by voice vote.

Following the vote on Item E, Chair Littlefield recessed the meeting at 7:30 p.m. The meeting resumed at 7:38 p.m.

f. Review and recommendation of deck replacement at 468 Katlian Street. Will introduced a request for review of a deck replacement at 468 Katlian Street. The applicant was proposing the replacement an existing deck and enclosing a small porch.

Commissioner Johnson asked staff if the construction would involve digging, and requested the applicant be informed of procedures for encountering human remains if digging was to be involved with the construction.

M/Johnson-S/Fiorino moved to recommend approval of the deck replacement at 468 Katlian Street. Motion passed 7-0 by voice vote.

g. Review and recommendation of entryway at 331 Lincoln Street. Will presented the commission with a request for review of an entryway and window at 331 Lincoln Street. The applicant was looking to reinstall an entryway at the Coliseum Theater, and place a window next to the existing doorway.

No public comment was received. Commissioner Poulson noted that the building was likely eligible for listing on the National Register of Historic Places, and that it had once been a part of the Moose Lodge.

M/Johnson-S/Brady-Howard moved to recommend approval of the entryway and window at 331 Lincoln Street. Motion passed 7-0 by voice vote.

h. Review and recommendation of new awning at 334 Lincoln Street.

Will introduced a request for review of a new awning to be placed along the back of the commercial building at 334 Lincoln Street. The awning was to extend three feet from the existing structure, and was to run 51 feet along the structure's side to protect doors and an electrical box from rain.

No public comment was received. The commission clarified with staff that the awning was to be a hard awning, made of wood, rather than a soft one.

M/Johnson-S/Fiorino moved to recommend approval of a new awning at 334 Lincoln Street. Motion passed 7-0 by voice vote.

- VIII. SET NEXT MEETING DATE(S):**
(2nd Wednesday of the Month, 6:15 p.m. **Harrigan Centennial Hall**)
Wednesday, May 14, 2025 – Regular Monthly Meeting

- IX. ADJOURNMENT**
Chair Littlefield adjourned the meeting at 8:20 p.m.

ATTEST:



Ariadne Will
Planner I